



## Confidentiality of Records

"All records concerning library users and materials used or checked out by users are confidential and will not be made available to any agency of state, federal, or local government or any other person unless a court order requiring disclosure has been entered by a court of competent jurisdiction. All requests for such information must be referred to the Library Director or his/her designee." The Livonia Public Library has adopted the following state law into policy in regards to library records: New York State consolidated Laws Civil Practice Law and Rules Article 45. Evidence NY CLS 4509 Library records, which contain names or other personally identifying details regarding the user of public, free association, school, college and university libraries and library systems of this state, including but not limited to records related to the circulation of library materials, computer database searches, interlibrary loan transactions, reference queries, requests for photo copies, of library materials, shall be confidential and shall not be disclosed except that such records may be disclosed to the extent necessary for the proper operation of such library and shall be disclosed upon request or consent of the user or pursuant to subpoena, court order or where otherwise required by statute.

Although the Livonia Public Library makes every effort to protect your privacy, under the federal USA PATRIOT Act (Public Law 107-56), records of the books and other materials you borrow from this library may be obtained by federal agents. That federal law prohibits library workers from informing you if federal agents have obtained records about you. Questions about policy should be directed to the current Attorney General, Department of Justice, Washington, D. C. 20530 . Adopted Livonia Public Library Board of Trustees Feb. 2002 Approved March 9, 2009 Amended: November 13, 2018

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