**Livonia Public Library Board of Trustees**

**Meeting Agenda**

Date: Tuesday, October 8, 2024

Time: 7:00 - 9:00 PM

Location: Patterson Meeting Room

| **Topic** | **Time Allotted** |
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| **Meeting begins** | 7:00 PM |
| **Opening Public Remarks** | 5 minutes |
| **Approval of September 10th Meeting Minutes** | 5 minutes |
| **Bills (September)** | 5 minutes |
| **Treasurer’s Report (Brian)** | 5 minutes |
| **Friends Report (Sally)** | 10 minutes |
| **Policy Review**   * + Collection Development Policy *(vote required)*   + Gift Donation Policy *(vote required)* |  |
| **Director Report (Shamika)**   * 2025 library closing dates * New sub recommendation (Sarah Hoff) * Secondary book drop proposal | 20 minutes |
| **Old Business**   * Trustee Training | 5 minutes |
| **New Business** | 5 minutes |
| **Committee Updates**   * **Strategic Planning** (Christine, Liz, Mary, Mae)   + *Strategic Plan final review (vote required)* * **Budget** (Brian, Liz, Mary)   + 2025 Budget Proposal *(vote required)* * **Personnel** (Christine, Liz, Tammy)   + *Director performance review planning*   + *Personnel Policy* * Policy (Christine, Denise, Cori) * Building and Grounds (Rick, Brian) * Publicity (Christine) | 60 minutes |
| **Adjournment** | 9:00 PM |

*Note: additional meeting materials are available upon request.*

**Next Board Meeting:** November 12, 2024 at 7:00 PM