

Livonia Public Library Board of Trustees

Meeting Minutes

Date: Tuesday, May 13, 2025

Time: 7:00 - 9:00 PM

Location: Patterson Meeting Room

Topic
Meeting begins - 7:00
Opening Public Remarks - no public
Approval of April 8th Meeting Minutes motion made by Mae; seconded by Brian. Motion passed.
Bills (April) - Approval of bills for April totaling \$6534.02. Motion made by Brian; seconded by Mae. Motion passed.
<p>Friends Report (Sally) -</p> <p>The April meeting in 2025 was well-attended. Members' ideas keep the group active in providing programs and events for the community. Update on our 2025 Activities:</p> <ol style="list-style-type: none">Our first Bingo night in years, organized by Friends members Deb Adams and Marty Heuer, was a success. Patrons had been eagerly anticipating its return for quite some time. Volunteers for the night were members Cheri Duffy, Debby Emerson, Linda Pike, & Betty Sawdey.We're organizing a Spring Quilt Raffle with a generous donation from Sue Magin. The quilt will be displayed for two weeks in May, and cash and Venmo will be accepted for donations.Chicken Barbecue: The Friends have decided not to pursue the chicken barbecue this year.Food Truck Rodeo: Mae Sharman and Ian Coyle are chairing this initiative and are actively exploring dates/locations. <p>Christine Cruso and Shamika Fusco spoke on community advocacy. A brochure was distributed to provide guidance on how to become an advocate.</p> <p>Scholarship Winner</p> <p>The Friends have voted to award the 2025 Graduation Scholarship to Mckenna Collins. Mckenna has been a dedicated volunteer, participating in various activities and book sales since Middle School. She is an avid reader and the Valedictorian of the graduating class of 2025.</p> <p>The Sharman Salute Program Donation to Friends</p> <p>The latest client of The Sharman Real Estate Team, a passionate book lover, chose the Friends of the Livonia Public Library as their organization through The Sharman Salute Program! The \$100 donation was used to purchase much-needed</p>

crates for storing our book sale donations. The Sharman Salute Program is a unique initiative that empowers clients to select a local service organization to receive a direct donation from every real estate transaction they close.

Library Programming

On April 28, the Friends' sponsored library program, titled "Frame Your Future: Professional Headshots Day," provided fifteen community members with the opportunity to have their professional headshots taken by Crystal Bratcher of Crystal Image Photography.

Friends Corner Bookcase

The Friends' bookcase has been revamped to include a variety of genres, which has resulted in an increase in donations.

Silent Auction

Donations are being accepted for the Silent Auction in October. Please drop off donations during regular library hours.

Q1 Treasurer's Report (Brian) - no report this meeting

Director Report (Shamika) - ARC GLOW intern started with Steven. Went really well with him shadowing and cleaning the library. He will work on Wednesday dusting, cleaning high touch areas, ect. Chelsea from Hillside would like to bring another teen intern into the library to do 20 hours of service. This will happen on Wednesday nights with Emily. should end with Summer Reading kick off. Historical Society - Emily was able to meet with them. She will be assisting on Fridays to learn the ins and outs of the society. Emily also passed her notary exam. Sarah can do the day time and Emily will be available in the evenings. People are encouraged to call ahead for notary service. Building and maintenance - Talking to James about the painting of the pillars. Everything is starting to show wear. The front part of the building needs some attention. surplus of furniture - OWWL Central library (Geneva) provides myfi units and they are having trouble getting them back. Shamika relocated 4 Verizon myfi units to the central library. Declaration needs to be signed saying that we agree with this. Another bed bug was found in a book that was returned. The patron had been sitting in the same area where there was another incident. The chairs were disposed of. The exterminators came back and re sprayed. Staff are being vigilant about checking material when they come in. Operation - Hemlock Fair paperwork was turned in. Parking passes and passes will be provided. Shamika met with the NYLA president. people were invited to Rochester to learn about library advocacy tomorrow (5/14). Everyone is encouraged to show up. CCE will continue to partner with the Library to provide programming for the children. Sonnenburg Gardens and Gonandagan passes will now be available.

Old Business

- Trustee Training / Sexual Harassment / Workplace Violence - Please take Workplace Violence and Sexual Harassment Training.

New Business

- Board meeting summer schedule - We are all in agreement that we don't need to meet for June and July.
- Flag schedule - Flag schedule is changing a bit. See schedule for changes.

Committee Updates

- Strategic Planning (Christine, Liz, Mary, Mae) - No updates
- Personnel (Christine, Liz, Tammy) - no updates
- Building & Grounds (Brian, Rick) - no updates
- Policy (Christine, Denise, Cori) - no updates
- Publicity (Christine) - no updates

Adjournment - Motion to adjourn at 7:33pm made by Mae; seconded by Rick. Meeting adjourned.

Next Board Meeting: August 12, 2025 at 7:00 PM