



Livonia Public Library Board of Trustees Meeting Minutes

Date: Tuesday, March 10, 2026
Location: Patterson Meeting Room

Present: Shamika Fusco, Brian Donnelly, Mae Sharman, Denise Cendoma, Rick Williams, Sally Collins (Friends of the Library President)

Absent: Cori Quinn, Eric Gott (town liaison), Annette Meade (village liaison)

Meeting called to order at 7:00pm.
Opening Public Remarks- no public present
Approval of February Meeting Minutes are forthcoming.
Motion to accept bills for January totalling \$8,257.81 made by Mae; seconded by Rick. All in favor. Motion passed.
Friends Report (Sally) Celebrating Dr. Seuss Basket in honor of Dr. Seuss Birthday March 2 nd with Monthly Raffle theme Dr. Seuss and Life size poster. -2026 Small & Rural Library Grant Ian Coyle and Debby Emerson Friends members submitted proposal for a mini health fair program for adults 55+which the Friend Group will hold in the future. -Jello Monthly raffle for March-Book and supplies! -Sockoctber will take place again with Friends member Stacey Dougherty Partnering with LCS again. -Friends purchased their own printer due to software with the Library printer after hours. -Chromebook donated to the Friends group by the Library.
Director Report In February, Matt conducted a comprehensive audit of electronic shelving records to ensure all materials' physical & digital locations matched, improving catalog accuracy and searchability. He also collaborated with Service Coordinators and clerks to locate and provide research materials for several Livonia youths' school projects. Eileen coordinated the return of the library's repaired clock, which has received many compliments for its chimes, returned B.Nowakowski's Polish pottery display, and scheduled a Pysanky (Ukrainian Easter eggs) exhibit for March.
One memorable moment this month occurred when attendees stayed long after an adult program had ended, turning a structured presentation into an engaging group discussion filled with shared experiences and recommendations. New connections were formed as participants introduced themselves and made plans to attend future programs together. Experiences like this underscore the library's role as both a center for lifelong learning and a welcoming space that fosters meaningful community connections among adults and seniors.

During February, our children's programming offered creative and engaging experiences for families. We welcomed local author Gael J.B. for a special storytime featuring Little Renee of Sunshine and the Everkind Tales, and celebrated Valentine's Day with both a self-directed card-making station and a themed storytime complete with songs, crafts, and treat bags for children and teens. February Break concluded with our "Frame It" program, where children used a Polaroid camera to take their own photos and design handmade frames—many choosing to capture special moments with siblings and family members.

In February, Shamika traveled to Albany to attend several Black History programs hosted by the NYS Museum. She was also honored to participate in the "Flavor & Heritage" High on the Hog Black History Month panel at MCC. Building on that momentum, she planned for our yearlong interactive exhibit, Black 365, to extend the celebration throughout the year. Late February, she met with WXXI colleagues to discuss early childhood initiatives, finalized Semiquincentennial event details with the Village of Livonia, and prepared for the launch of our Digital Literacy Volunteer program in early March.

- Library Assistant position approved by Civil Service, Connor will submit application, K-12 experience, position filled end of March.
- Fence damaged again, James will repair, discussion of prevailing wage for anyone hired by the Library. Shamika will touch base with Town-Rules and Regulations.
- *-FFRPL Grant \$8,093.92 Rick motion, Brian Second-approved
- Assemblywoman Andrea Bailey -\$1,250 -funds to be used at Library discretion.
- *-OCLC -some full staff members will attend with Shamika.
- Summer Reading Kick off July 1, 2026 "Un Earth a Story" theme. Materials are in place from the state and Shamika is lining up programs with one potential "Old Board Games Day".
- Common Ground Health-Once a month-Sensory-Nancy.
- Hemlock Fair-Library will not display -declined participation

-Shamika attended “Flavor & Heritage High on the Hog Black History panel at MCC-365 Days African American interactive exhibit throughout the year will be displayed at the Library.
 -Semiquincentennial Event discussion-
 -Quilt-Barb Stewart will put together
 -Read 250 Books-info at Circ desk
 -Re-Enactment Village planning program -Library Lawn
 -location-more to follow on potential programs/events.
 -Library closed July 3rd and 4th-do not follow Town calendar-Library is closed Juneteenth - Brian motion, Liz second-approved.
 -Passes available for Patrons to various venues. Shamika will
 Check on GVCN as other Libraries have passes.

Old Business

-Mary reminded trustees of mandated hours required of trustees that are due each year. Mary reported that Ron and she are looking to have a program at our Library which would cover the requirement for all trustees hours for 2026. More info coming-date/time
 -Director evaluation-April meeting.
 -Mary presented Library Board evaluation 2025-discussion-over all doing well.
 -Liz mentioned to revisit Long Range Plan periodically.

New Business-

-Conflict of Interest Policy info given to each board member and all submitted signed copy to Board President.
 -Discussion of Trustee applicants- two applicants: Ian and Rachel.
 Mary, Mae, and Rick voted for Ian; Brian and Michael voted for Rachel. Liz and Denise abstained from voting. Since neither of the candidates carried the majority of the votes (five required), board will need to meet again.
 -Shamika reported Rooted Home School will hold in the month of March 12-2:00 selling hot cocoa and cookies on the lawn of the Library.
 -MOU and Certificate of Insurance is on file. Concern of Library conduct.
 -Mae asked if a staff member, in Nancy's absence, read and discuss a few books for Story Time to the children rather than canceling Story Time altogether. Shamika will look into it.
 -Shamika will start a Library Employee Handbook with the Library Board and submit to the Town Board for approval. NYS require it be done by 1/2027.

Committee Updates

Building: Rick reported a noise in the ventilation and Shamika will inquire who the town uses for AC.

Publicity-Michael reported Article of new president submitted.

***FFRPL-**Friends & Foundation of Rochester Public Library

***OCLC-**Online Computer Library Center

Motion made for adjournment at 8:23 pm by Denise; seconded by Mae. All in favor. Motion passed. Meeting adjourned.

Note: additional meeting materials are available upon request.

Next Board Meeting: April 14, 2026 at 7:00 PM